

# Minutes – Frome Vale Academy Council

<b>Date</b>	5 July 2022	
<b>Location:</b>	Online Teams meeting	
<b>Time:</b>	5.15 pm	
<b>Present:</b>	Laura Walder (LW)	Sponsor Academy Councillor (Chair)
	Jan Saunders (JS)	Principal
	Kate Richardson (KR)	Executive Principal
	Paul Stephens (PS)	Parent Academy Councillor
	Lori Streich (LS)	Sponsor Academy Councillor
	Dilan Kaygisiz (DK)	Sponsor Academy Councillor
<b>Apologies:</b>	Hope Allen (HA)	Support Staff Academy Councillor (Vice Chair)
	Meriam Gordon (MG)	Parent Academy Councillor
	Lucy Fulton (LF)	Sponsor Academy Councillor
<b>Absent:</b>	Joyce Adeyeye (JA)	Sponsor Academy Councillor
<b>Attendees:</b>	Linda Corbidge (LC)	Academy Council Clerk

## Minutes

Item	Description	Action
<b>1</b>	<b>Introductions</b>	
1.1	Welcome and introductions were made by LW.	
<b>2</b>	<b>Declarations of Interest</b>	
2.1	There were no verbal declarations of interest made for this meeting.	
<b>3</b>	<b>Update on BPA Leadership next year</b>	
3.1	KR gave further explanation of the fixed term change to Evergreen Primary Academy/FVA leadership for the academic year 2022-23 which had been shared with councillors by email.	
	<b>Questions from AC</b>	
<b>3.2</b>	<b>Do we have a say in the appointment of the Principal for EPA?</b>	
3.2.1	The Principal is a Board appointment.	
<b>3.3</b>	<b>What is the rationale for the change?</b>	
3.2.1	We are a growing Trust and going forward all schools across the Trust will be working to support other schools within the Trust. The structure will offer further opportunities to existing Principals. The model is fixed term – we will be recruiting a Principal for EPA next year and are today recruiting an Assistant Principal as part of that model. There has been a lot of communication with staff involved at both academies.	

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<b>3.4</b>	<b>Is there an implication around capacity?</b>	
3.4.1	This is not a financial decision. We are looking to ensure both academies have strong leadership. We have five or six layers of leadership within primaries on the leadership scale which will be used to support and enhance leadership. We will be temporarily asking Assistant Principals to be Senior Vice Principals and are looking to recruit a full-time Assistant Principal across both sites to provide strategic and operational capacity for leadership. KR gave further explanation of leadership capacity at Frome Vale.	
<b>3.5</b>	<b>Who will back-fill the class when the Assistant Principal steps out of class?</b>	
3.5.1	We are currently advertising for another teacher. Parents/children will be advised before 18 <sup>th</sup> July transition afternoon.	
<b>4</b>	<b>Governance</b>	
4.1	LW reported that there was one remaining vacancy and ND's term of office as Student Advocate is due to end in August. LW will focus on recruitment for next year.	
<b>5</b>	<b>Minutes of Previous Meeting</b>	
5.1	The minutes of the meeting held 5 April 2022 were approved as a true record.	
<b>6</b>	<b>Matters Arising</b>	
6.1	It was agreed that the action regarding updating declarations of interest had been completed.	
<b>7</b>	<b>Staffing and Wellbeing</b>	
	<b>Questions from AC</b>	
<b>7.1</b>	<b>How is staff wellbeing?</b>	
7.1.2	<p>Despite the diary being very challenging due to lots of enrichment and trips happening this term, staff are coping well. It has been challenging to find cover from supply agencies which is not unique to Frome Vale.</p> <p>Analysis of the whole CLF staff survey has identified key areas to work on – mainly around TAs and some of administration staff regarding career progression opportunity.</p> <p>A Staff Wellbeing Group has been formed to improve the implementation of staff wellbeing, meeting once a term to monitor actions. There is good representation from across the school.</p>	
	<b>Academy Council Report</b>	
	JS highlighted areas from the report.	
<b>8</b>	<b>Achievements and Standards</b>	
<b>8.1</b>	<b>Pupil Progress</b>	
8.1.1	<p><i>Term 4 data had been shared.</i></p> <p>JS highlighted:</p> <ul style="list-style-type: none"> <li>• Early Years - at the beginning of the year expectations were 85% GLD in Early Years. Expectation is still 21/25% GLD in the class however children have joined the class in the last few weeks (now full) which has altered the data. Four of those children have not achieved GLD so now 8 children are not at GLD</li> </ul>	

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	<p>and data has dropped to 73%. This is not a concern as, given time, there is no reason why these children cannot reach GLD going forward. They will be given additional reading etc. to get them on track.</p> <ul style="list-style-type: none"> <li>Year 1 – really pleased with Phonics 89%; it would be in 90s predicted but a child who joined speaks little/no English, so data has altered.</li> <li>Year 2 – pleased with data, as in Y1 there has been more disrupted learning during the pandemic. They have caught up a bit and compared to other schools they are a good set of results.</li> <li>Year 6 – data is not yet available.</li> </ul> <p><i>JS shared SATs results</i></p> <ul style="list-style-type: none"> <li>Very pleased with results especially given the context of the last few years.</li> <li>Significantly above national.</li> <li>Reading Writing &amp; Maths 89% in all 3, Spelling &amp; Grammar 85%, Combined 81%.</li> <li>Pupil Premium – we are expecting PP/Non PP to be similar although have not yet completed analysis.</li> <li>Nine children exceeding in Maths, (one third), four children exceeding in Reading.</li> </ul> <p>Results are what we predicted in September. The data is a reflection of deliberate practice and confirms the grading we received in January.</p>	
<b>8.1.2</b>	<b>Councillors congratulated all staff on the results.</b>	
	<b>Questions from AC</b>	
<b>8.1.3</b>	<b>Do children receive their own results?</b>	
8.1.4	Yes, we sit down and have careful conversations, particularly with those who were close to the scaled score.	
<b>8.1.5</b>	<b>Were there any surprises of those non achieving?</b>	
8.1.6	None.	
<b>8.2</b>	<b>Attendance</b>	
8.2.1	<p>JS highlighted areas from the Academy Council report.</p> <ul style="list-style-type: none"> <li>There has been a dip in attendance as a result of a bout of chicken pox and absence through coughs, which is frustrating.</li> <li>The Academy is being supported with a small persistent absence by the CLF Attendance Lead.</li> <li>The decision has been made to continue to maintain support from an outside agency for attendance due to JS taking on the additional role.</li> <li>Strategies have been reviewed again and procedures found to be very robust; recommendation made to advise parents to expect a call for illness and follow up call to be supportive.</li> </ul>	
<b>8.3</b>	<b>Behaviour and Attitudes</b>	
8.3.1	Behaviour remains Good. There have been a lot of visits from different schools/Trusts who are always impressed by the conduct of pupils at Frome Vale.	
<b>8.4</b>	<b>Personal Development</b>	
8.4.1	<p>JS highlighted:</p> <ul style="list-style-type: none"> <li>there have been a lot of opportunities for trips. Staff are taking advantage of these to enhance the curriculum.</li> </ul>	

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	<ul style="list-style-type: none"> <li>The Academy is continuing to build on Frome Vale Citizen work – another job has been created to monitor all jobs and are thinking of Frome Vale currency next year. <i>(KR left the meeting)</i></li> </ul>	
<b>8.5</b>	<b>SEND</b> <i>The SEND Report had been shared</i>	
8.5.1	There were no questions.	
<b>9</b>	<b>Quality of Education</b>	
<b>9.4</b>	<b>Professional Development (PD)</b>	
9.4.1	JS reported on a new Phonics scheme ‘Unlocking Letters and Sounds’ which had been implemented across the Trust which Frome Vale was already using. There would be whole school training on this on 1 <sup>st</sup> September. Evergreen would also be joining that day.	
9.4.2	Frome Vale had achieved a bronze award for learning outside.	
<b>10</b>	<b>Safeguarding</b>	
10.1	<p><i>Term 5 Report had been shared.</i></p> <p>LW thanked LS for sharing her Link Visit Report. LS highlighted:</p> <ul style="list-style-type: none"> <li>It was pleasing to see a low number of incidents.</li> <li>Safeguarding issues are low as the school does so well at early intervention work.</li> <li>Frome Vale is a fantastic school with such a supportive environment however services outside of school are limited and thresholds are very high which results in more pressure on staff as staff have to hold more issues within the school.</li> </ul>	
<b>11</b>	<b>Equality Diversity and Inclusion</b>	
11.1	JS updated Councillors on the summer event taking place at school this Thursday 7 July which will encourage the community to come together. The approach has changed this year to fundraising and celebrating community, celebrating sameness and diversity. The event will involve a hot air balloon tethering, ending with long table with parents/children sharing foods from different cultures. There will also be art with FVA children are designing a penguin balloon.	
11.2	The strategic plan next year will focus on further developing the Frome Vale family beyond the school.	
<b>12</b>	<b>Health &amp; Safety</b>	
12.1	<p>JS provided the following information:</p> <ul style="list-style-type: none"> <li>The Academy had retained Outstanding for the Health &amp; Safety Audit.</li> <li>The Academy have been asked to use CLF reporting system for incidents. JS is monitoring this closely to ensure it is robust.</li> </ul>	
<b>13</b>	<b>Risk Register</b>	
13.1	Councillors noted the Risk Register, which had been shared.	
<b>14</b>	<b>Link Councillor Updates</b>	
14.1	There were no further updates. LW will discuss further plans for visits next year, including visiting during assemblies.	
<b>15</b>	<b>Policies</b>	
15.1	<ul style="list-style-type: none"> <li><b>FVAC noted:</b> CLF Online Safety; CLF Remote learning; CLF Supporting Pupils with Medical Conditions.</li> </ul>	

Item	Description	Action
	<ul style="list-style-type: none"> <li>JS reminded councillors that non statutory policies are now recorded as procedures, available to see on the website.</li> </ul>	
<b>16</b>	<b>Matters for the attention of the Board/COAC</b>	
16.1	None.	
16.2	21 <sup>st</sup> September review meeting – Councillors requested feedback regarding possibility of splitting the online meeting into two sessions and providing a recording of first part. <b>ACTION: Clerk will share suggestions with central team.</b>	<b>LC</b>
<b>17</b>	<b>AOB</b>	
	<b>Questions from Academy Council</b>	
17.1	<b>Can parents help with fund raising or help with events as there is a pool of resource?</b>	
17.1.1	We are creating a fundraising plan. Frome Vale would welcome involvement from parents, thank you.	
17.2	Thank you to councillors for their commitment this year, and to those who helped with Ofsted.	

The meeting closed at 6.35 pm.

**Next meetings:**

CLF Board and Academy Council Results Review meeting Wednesday 21 September 2022 from 5 – 8pm

FVA	Tues 5 - 7pm	
AC1	21 Sep 22 (5-8)	
AC2	11-Oct-22	
AC3	6-Dec-22	
AC4	28-Feb-23	
<b>AC5</b>	<b>25-Apr-23</b>	<b>Tues</b>
AC6	4-Jul-23	