

Grammar, Punctuation and Organisation Progression Plan

We are Writers

Intent

At Frome Vale Academy there is an emphasis that spelling, grammar and punctuation is an integral part of creative writing, where SPaG enables and inspires pupils. It is our intention that children are able to confidently use spelling, punctuation and grammar rules to improve the quality of their writing, creating an impact on the reader, and understand how it is being used to change meaning and effect. Our aim is that children can use the appropriate terminology as a tool to discuss choices and manipulate language confidently and powerfully, with the genre, purpose, style and audience in mind.

In writing, there is an emphasis on self-evaluation and developing pupils' ability to assess their own work through revising and editing. Children consistently know what to do to improve their writing. They can identify where they have been successful and why. This will be evident across the school by the use of the green editing pen.





	Year R	Year 1 Year 2	Year 3	Year 4	Year 5	Year 6
entence structure	Understand what a sentence	Understand the difference between a compound	Understand the differences	Understand the differences	Be confident in using	Be confident in using
	is.	sentence and a simple sentence.	between simple, compound	between simple, compound	subordinate clauses/relative	subordinate clauses/relati
.Sentence	- identify where a sentence	- identify simple sentences and compound sentences	and complex sentences.	and complex sentences.	clauses in beginning, final	clauses in beginning, final
rganisation	starts and ends.	when reading	(see expansion of point in	-identify the 3 types of	and embedded positions	and embedded positions
	- read a sentence pausing for	- change simple sentences in -compound sentences by	Year 2)	sentences in reading.	within a complex sentence.	within a complex sentence
	full stops.	adding conjunctions		- sort and categorise the 3		-experiment with change
	- understand that a full stop	- know and use the conjunctions and, but, so, or and	Begin to understand what a	types of sentences.	Write sentences with	order of sentence for effec
	shows the end of a sentence.	their purpose.	complex sentence is	- identify the components of	relative clauses.	- explain why have used
	- identify the difference	- extend simple sentences into compound sentences	- understand what a main	the different sentences (see		certain complex sentence
	between lower case and	when given a conjunction to do so.	clause is.	previous years).	Write sentences with	organisation.
	upper case letters.	- identify conjunctions and, but, so, or in reading.	-identify main clauses within		brackets and dashes to mark	-use all 3 types of complex
			a complex sentence.	Understand how to use	parenthesis	sentences in writing.
	Compose simple sentences	Use some subordination within writing	- identify subordinate clauses	embedded clauses		-write sentences with mor
	-orally and in writing.	- use the words when, if, that and because to add	in the final position.	(subordinate clause and	Begin to use a variety of	than one subordinate clau
	-use full stops and capital	extra information to sentences.	- identify subordinate clauses	relative clause in middle of	lengths of sentences for	
	letters.		in final position when	sentence) and subordinate	effect	Change order of sentence
			reading.	clauses/relative clause at the	- short sentences for tension	for effect.
	Understand what a word is.		- add subordinate clauses in	beginning of complex	and suspense	-experiment with one wor
			final position to main clauses	sentences.	- questions for suspense.	subordinate clauses to sta
	Write simple phrases and		to make complex sentences.	-explore moving the	- one word sentences	sentences.
	sentences that can be		- use the words which, when,	subordinate clause around to	- rhetorical questions	
	read by others. Some		where, while, whilst, if, that,	the 3 different positions in a	- power of 3.	Use a variety of sentence
			because to add subordinate	complex sentence.		lengths for effect. (see Ye
	words are spelt correctly		clauses to the end of main	- add subordinate clauses to	Active and passive sentence	5 for development)
	and others are		clauses.	main clauses in different	structure	. ,
	phonetically plausible.			positions.	- write in active and passive	Active and passive senter
				-explore adding embedded	tense	structure
	Children are able to write a		Use a range of coordinating	clauses using three types of	- change tense from one to	- write in active and passi
	short sequence of linked		and subordinating	punctuation: dashes, commas	the other	tense
	sentences, given an		connectives accurately to	and brackets.	- link use of tenses to levels	- change tense from one t
	appropriate stimulus.		form a variety of compound		of formality in writing	the other
			& complex sentences		,	- link use of tenses to leve
			·		Subjunctive Mood	of formality in writing
					-use formal structure of	, ,
					subjunctive mood within	Subjunctive Mood
					writing	-use formal structure of
					If I were	subjunctive mood within
						writing
						If I were
						Were we to
						If it were possible
						r ·
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	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
2. Conjunctions		Use the word 'and' to link sentences togetherorally join sentences and in writing. Write compound sentences using 'so', 'and', 'but' 'or' to join sentences together.	Write compound sentences using 'so', 'and', 'but' 'or' to join sentences together. Use the subordinating conjunctions because, if, that and when to explain reasons within a sentence. Use the word 'when' in sentences to explain 'when' something happened.	Begin to use subordinating words which, where, when to add extra information to sentences. Join sentences together with the conjunctions and, but, so, or, also, as. Use subordinating conjunctions because, if, which, when, where, while, whilst, that to add subordinate clauses to complex sentences. Begin using commas between clauses	Join sentences together with the conjunctions from Year 3 and 'for' 'yet' 'nor'. Develop use of subordinating conjunctions to include since, until, whenever, who to add subordinate clauses. Use relative clauses in writingwho, when, which, whose, that or an omitted relative pronoun. Understand what a relative pronoun is. Use commas between clauses	Use a range of conjunctions to write compound sentences. Develop use of subordinating conjunctions to include although, though, despite, in spite of, unless. Use relative clauses in writing- who, when, which, whose, that or an omitted relative pronoun. Understand what a relative pronoun is. Use commas between clauses	Use a range of conjunctions to write compound sentences. Use a wide range of subordinating conjunctions accurately and for best effect. Use commas between clauses
	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
3. Conjunctions as connectives	Begin to use the time conjunctions: 'next',' then', 'and, 'once', 'now'' in a variety of writingorally tell a continuous story or recount using the above time conjunctions -add conjunctions to put sentences in time order understand meaning of time conjunctions through role play follow instructions which include the conjunctions.	Use a range of time conju next, after, afterwards, be end, soon, later, first.	nctions in writing: then, fore, suddenly, lastly, in the nctions to show cause and	Develop range of time conjunctions in writing further: finally, whilst, eventually, after a while, earlier, meanwhile, during, currently. Develop a range of causal conjunctions (cause and effect, indicating result) in writing further- since, therefore, for, even though. Begin to use logical conjunctions (linking) to link ideas together- finally, also, first, then, however, therefore. Use conjunctions to link sentences. Become confident in using	Develop a wide range of time conjunctions: meanwhile, during, currently. Develop a wide range of causal conjunctions (cause and effect, indicating result) - as a result, due to, in order, although. Use logical conjunctions (linking) to join ideas together:in conclusion, for example, besides, nevertheless Confidently use conjunctions to link ideas within paragraphs. Use time conjunctions to link paragraphs together identify links in reading	Use a wider range of time con -Currently, ultimately, simultar	junctions: neously, concurrently, nerly, previously, consequently. njunctions (cause and effect, nevertheless, despite that njunctions in writing. ordingly, furthermore, on the nd effective connectives for ical conjunctions to link nctions to make links



				conjunctions to link ideas within paragraphs.	-improve writing, adding connectives to make links -choose appropriate links which follow on from previous paragraph.		
	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
4. Types of sentences	Identify and write different types of sentences statements -questions -commands	Identify and write different types of sentences statements -questions -commands - exclamations Write exclamation sentences starting with how and what.	Identify and write different types of sentences statements -questions -commands - exclamations Write exclamation sentences starting with how and what. Understand and recognise that dialogue can be written informally.	Identify and write different types of sentences statements -questions -commands - exclamations Write exclamation sentences starting with how and what. Write speech in narrative using inverted commas. Use contractions for informal speech.	Identify and write different types of sentences statements -questions -commands - exclamations Write speech in narrative using all appropriate speech punctuation. Use contractions for informal speech. Use question tags at the end of sentences for informal writing He's your friend, isn't he? Introduce the present perfect tense and past perfect tense - understand the verb 'to be' and use to create perfect tense writing.	Identify and write different types of sentences statements -questions -commands - exclamations Use formal speech and language where appropriaterecognise range of different informal and formal writing. Formal: subjunctive, passive voice, technical vocab. Informal: contracted forms, questions tags, passive use of get, informal speech. Introduce the present and past progressive tenses -Understand the verb 'to have' and use to create progressive tense in writing Confidently use the present/past perfect tense.	Identify and write different types of sentences statements -questions -commands - exclamations Use formal speech and language where appropriaterecognise range of different informal and formal writing. Formal: subjunctive, passive voice, technical vocab, starting sentences with modal verbs, abstract nouns used as a subject in the sentence, personal pronoun 'one', nominalisation for effect. Informal: contracted forms, questions tags, passive use of get, informal speech, multi-word verbs, second person to address the reader, vernacular language. Understand and use both the present/past perfect and progressive tense and develop use of the perfect-
	VB	4	V2	V2	Year 4	V F	progressive tense.
5. Sentence starts	Year R	Year 1 Use a range of different pronouns to start sentences as well as names.	Year 2 Understand how to start sentences in different ways - adjectives - question words - prepositions (e.g. under,	Year 3 Understand how to start sentences in different ways - adjectives - question words - prepositions (e.g. under,	Year 4 Use fronted adverbials for time, manner and place Start sentences with verb phrases and clauses	Year 5 Start sentences with similes (e.g. As quiet as a mouse, Tom crept down the stairs, Like a lion, Lily screamed)	Year 6 Use a range of sentence starts confidently and for effect. Think about changing the



	- understand what pronouns are and their purpose link correct pronoun to correct verb. Use a range of time conjunctions in writing at the beginning of a sentence: then, next, after, afterwards, before, suddenly, lastly, in the end, soon, later, first.	- time conjunctions (then, next, after, afterwards, before, suddenly, lastly, in the end, soon, later, first.)	- time conjunctions Start sentences with adverbs and adverbial phrases (e.g. silently, the boy walked quietly, they crept down the corridor) and use commas correctly after the adverbials. Start sentences with adverbials of time (e.g. at the beginning of the day, while the sun was setting)	- ed and ing words and clauses (e.g. Walking slowly Bob, Exhausted, Emma) Start sentences with phrases that explain when and where (e.g. In the middle of the jungle, As the moon rose in the sky) Use commas after fronted adverbials	Start sentences with why and how phrases - Why phrases- because, as, in order to, to (e.g. Because he was rushing In order to cross the road) -How phrases- with, in, ed words, ing words, similes (e.g. with his hands in his pockets, in a flurry of excitement,) Use commas after fronted adverbials	emphasise certain information. e.g. starting with emotion words. Use commas after fronted adverbials
Year R 6. Descriptive Use of basic adjectives to	Year 1 Use of basic	Year 2 Use a range of adjectives to	Year 3 Use a range of adjectives,	Year 4 Use of range of adjectives,	Year 5 Use of range of adjectives,	Year 6 Use of range of adjectives,
ocabulary Use of basic adjectives to describe nouns - colour - size - simple emotions	use of basic adjectives to describe nouns - colour - size - simple emotions Identify onomatopoeia and alliteration in readingPlay alliteration games -Make up alliteration rhymes. Use the Power of Three to describe	Use a range of adjectives to describe nouns and verbs. Understand what a noun phrase is and use in writing with correct commas. Develop word banks of alternative adjectives for basic sizes (e.g. big, small, tall, thin) Understand what an adverb is and its purpose. Create collections of adverbs and begin to use in writingrole play actions according to adverbs Begin to use alliteration and onomatopoeia in writing. Use the Power of Three to describe	Use a range of adjectives, adverbs, alliteration, powerful verbs and onomatopoeia in writing. Understand what a noun phrase is and use in writing with correct commas. Understand what powerful verbs aredevelop banks of powerful verbs for basic actions (e.g. walk, smile,) -begin to use in writing. Start to develop word banks of synonyms for said and use in writing. Begin to use thesaurus to develop synonyms for key words e.g. size, emotions, adverbs, adjectives. Understand what similes are - create similes word banks for basic adjectives and adverbs (e.g. as big as as quick as) - begin to use basic similes in	Use of range of adjectives, adverbs, powerful verbs, onomatopoeia, synonyms for said and similes. Understand that not all adverbs end in ly and identify those that don't. Understand what a noun phrase is and use in writing with correct commas. Use a thesaurus to develop appropriate synonyms for a range of vocabulary. Understand what personification is - identify in reading - begin to use in fiction writing Develop an increased emotional vocabulary.	Use of range of adjectives, adverbs, powerful verbs, synonyms for said, similes and personification in writing. Understand that not all adverbs end in ly and identify those that don't. Use a thesaurus to develop appropriate synonyms for a range of vocabulary. Understand what metaphors are - identify in reading - begin to use in fiction writing Develop an increased emotional vocabulary. Indicate degrees of possibility using adverbs -perhaps, surely, extremely, likely, rarely Identify and use modal verbs to indicate degrees of possibility.	Use of range of adjectives, adverbs, powerful verbs, similes, personification and metaphors in writing. Choose appropriate words for effect.



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	Vaca D	Van 1	V2	Voor 2	Van 4	Voca 5	Van C
Punctuation	Year R	Year 1 Use capital letters,	Year 2 Use capital letters, full stops	Year 3 Use capital letters, full stops	Year 4 Use commas to mark clauses	Year 5 Begin to use subordinate	Year 6 Use a full range of
Functuation	They demonstrate an	full stops, question	and question marks and	and guestion marks and	in complex sentences and use	clauses to add detailed	punctuation including
	understanding of sentence	marks and	exclamation marks.	exclamation marks.	in writing	speech tags to speech .(e.g.	brackets, dashes, colons,
	boundaries.	exclamation marks.	- identify question and	- identify question and	- know the 3 different rules for	"Hello" whispered Fred,	semi colons and hyphens.
		- identify question	exclamation marks in	exclamation marks in	commas with subordinate	holding his breath, in case	-identify in reading
	Use capital letters and full	and exclamation	reading.	reading.	clauses in beginning,	the monster heard him)	-understand purpose.
	stops to show the beginning	marks in reading.	- read questions and	- read questions and	embedded and final position.		
	and end of a sentence.	- Read questions and	exclamation marks with	exclamation marks with	- place missing commas in	Understand what brackets	Use commas grammatically
		exclamation marks	expression	expression	given subordinate clauses	and dashes are.	accurately in complex
		with expression	- understand the purpose of	- understand the purpose of	- correct mistaken commas in	l	sentences.
		- understand the	question marks and exclamation marks.	question marks and exclamation marks.	subordinate clauses	Use brackets, dashes and	Adapt speech, so that
		purpose of question marks and	exciamation marks.	exciamation marks.	- notice commas rules in reading	commas for parenthesis.	speech verbs and tags appear before, in the middle
		exclamation marks.	Understand the purpose of	Understand the purpose of	- understand why commas are	Understand how brackets	and at the end of direct
			commas, identify in reading	commas, identify in reading	needed for pauses after	and dashes can be used to	speech.
		Understand the	and use them when writing	and use them when writing	subordinate clauses.	add extra information.	
		purpose of commas,	lists.	lists			Use semi-colons and colons
		identify in reading	- lists of verbs	-lists of verbs	Understand all the speech	Use dashes for after-	to mark the boundary
		and use them when	- lists of adjectives etc.	-lists of adjectives etc.	rules and use in writing	thoughts and use a single	between independent
		writing lists.			- new speaker, new line	dash to add extra	clauses and continue to use
		- lists of verbs	Understand the two reasons		- punctuation within inverted	information to a sentence.	within lists.
		- lists of adjectives	of apostrophe use (omission	Use inverted commas to	commas	Hadaman dan dan dan	Harakanakan Pakanan
		etc.	and possession) and use within writing	indicate direct speech	- commas at end of speech	Understand and use commas to write a list.	Use hyphens to link words
			- insert missing apostrophes	- identify inverted commas in reading		commas to write a list.	to avoid ambiguity.
			- identify apostrophes in	- insert missing inverted	Use commas after fronted	Understand the purpose of	Use punctuation of bullet
			reading	commas	adverbials	a hyphen and begin to use	points to list information.
			- use apostrophes in writing	-use in writing		hyphenated words in	
				_		writing.	Use a single dash to add
			Write expanded noun	Begin to add adverbs to			extra information to a
			phrases with correctly used	speech verbs		Use punctuation of bullet	sentence.
			commas.	(e.g. whispered softly,		points to list information.	l
			Pagin to use increased	screamed violently)			Use brackets, dashes and
			Begin to use inverted commas to indicate direct	Write expanded noun		Use brackets and dashes for	commas for parenthesis.
			speech	phrases with correctly used		parenthesis when using	Understand what a colon is
			- identify inverted commas in	commas.		embedded clauses as well as	and how it can be used to
			reading			commas.	introduce a list.
			- insert missing inverted	Begin to use commas to			
			commas	mark clauses in complex			Understand the purpose of
			- use in writing	sentences and use in writing			ellipsis and use in writing to



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				Understand the two reasons of apostrophe use (omission and possession) and use within writing.			create suspense and tension.
	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Text structure and organisation	Write sentences that make sense organise jumbled sentences read sentences back to self.	Begin to follow a planning structure to plan texts (fiction) Write sentences that make sense.	Follow a given planning format to plan texts (Fiction) Write sentences that are grammatically accurate	Follow a given planning format to plan texts (Fiction and Non- fiction) Write sentences that are grammatically accurate	Follow a given planning format to plan texts (Fiction and Non- fiction) Begin to understand and remember the features of all	Begin to develop own appropriate planning formats for fiction and nonfiction texts. Understand and remember	Continue to develop own appropriate planning formats for fiction and nonfiction texts. Understand and remember
	Begin to write a piece of text in chronological order.	- organise jumbled sentences. - read sentences back to self.	-correct verb and pronoun agreement -correct past tense words e.g. caught, ran etc.	-correct verb and pronoun agreement -correct past tense words e.g. caught, ran etc.	different fiction genres and non-fiction text types. Use reported speech in the	the features of all different fiction genres and non- fiction text types.	the features of all different fiction genres and non- fiction text types.
		Write texts in chronological order.	Write texts in chronological order.	Write a piece of writing consistently in past tense or present tense.	Correct text types and context. Understand the different reasons to change paragraphs	Use reported speech in the correct text types and context.	Confidently use both direct and reported speech in writing.
		Begin to understand the difference between past and present and tense	Write a piece of writing consistently in past tense or present tense.	Understand the difference between direct and reported speech.	Ti = time P = place To = Topic P = Person	Use time conjunctions to link paragraphs together. Link ideas across paragraphs	Use time conjunctions and logical conjunctions to link paragraphs together.
		and when they should be used identify past tense words	Sequence ideas within writing in a logical orderexplain choice of writing order	-identify both types of speech in reading -write direct speech as reported speech.	S = Speech -identify in reading -use to split texts with no paragraphs	together using adverbials of time, place, number and tense.	Use a variety of different length paragraphs for effect. Use a wider range of
		- identify present tense words	- use sub headings and headings	-begin to use reported speech in writing.	-use in own writing.	Be able to shift between informal, formal and back again once within a piece of	cohesive devices to link ideas across paragraphs -repetition of words,
		Write a piece of writing almost consistently in past tense of present tense.	Identify progressive forms of present and past tense to show action.	Begin to understand what paragraphs are -identify paragraphs in reading -mark start and end of paragraphs	Write paragraphs which have a lead sentence and then develop extra information -develop paragraphs around a given main sentence -identify main sentence in paragraphs	writing.	adverbials, ellipsis. Be able to manage repetitive shifts between formal and informal writing within and across texts.

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				Begin to use paragraphs in own non-fiction writing -group sections by topic ressive forms of present and past tense to show action.	- write own main sentence and development paragraphs. Be able to shift between formal narrative and informal speech in story writing.		
	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Grammatical Vocabulary Children should use the relevant terms and understand their meaning.	Letter Sound (phoneme) digraph word sentence capital letter full Stop	punctuation comma question mark exclamation mark statement question command past tense present tense noun phrase noun pronoun proper noun verb subject adjective conjunction singular plural suffix prefix	past progressive present progressive expanded noun phrase contraction possessive apostrophe adverb preposition coordinating conjunction subordinating conjunction	article past perfect present perfect future tense adverbial consonant vowel inverted commas direct speech comparative superlative common noun collective noun abstract noun phrase clause main clause subordinate clause simple sentence compound sentence complex sentence	possessive noun possessive pronoun possessive adjective regular verbs irregular verbs finite verbs determiner object synonym antonym bullet point Indirect/reported speech fronted	modal verb relative pronoun relative clause bracket dash hyphen homophone homonym embedded clause formal informal standard English non-standard English cohesion	infinitive active passive subjunctive colon semi-colon ellipsis



Grammar, Punctuation and Organisation Progression Plan

STRUCTURE AND STYLE *Insert gr GRAMMAR Purpose Paragraphs Dialogue **Passive** Complex and Past Contracted Sentences Basics Active Voice Punctuation Forms Comet Present Tense Adverbs Adverbiel Change of Engagement Use speaker's origin words in inverted commos to mark beginning and end of speech Active Devices • place phrases Subject + verb + rest of idea * event • Data * person All punctuation types Impact Line Block Method e.g. Charlie broke the window Paragraph linking phrases, clauses, Structure **Passive** Verb acts on Sub-Headings Fact splats e.g. The window was broken Action Smelling Touching Noticing Tasting Asking 00 Checking Grammar Rainbow The Training Space ⊗ Jane Considine 2014